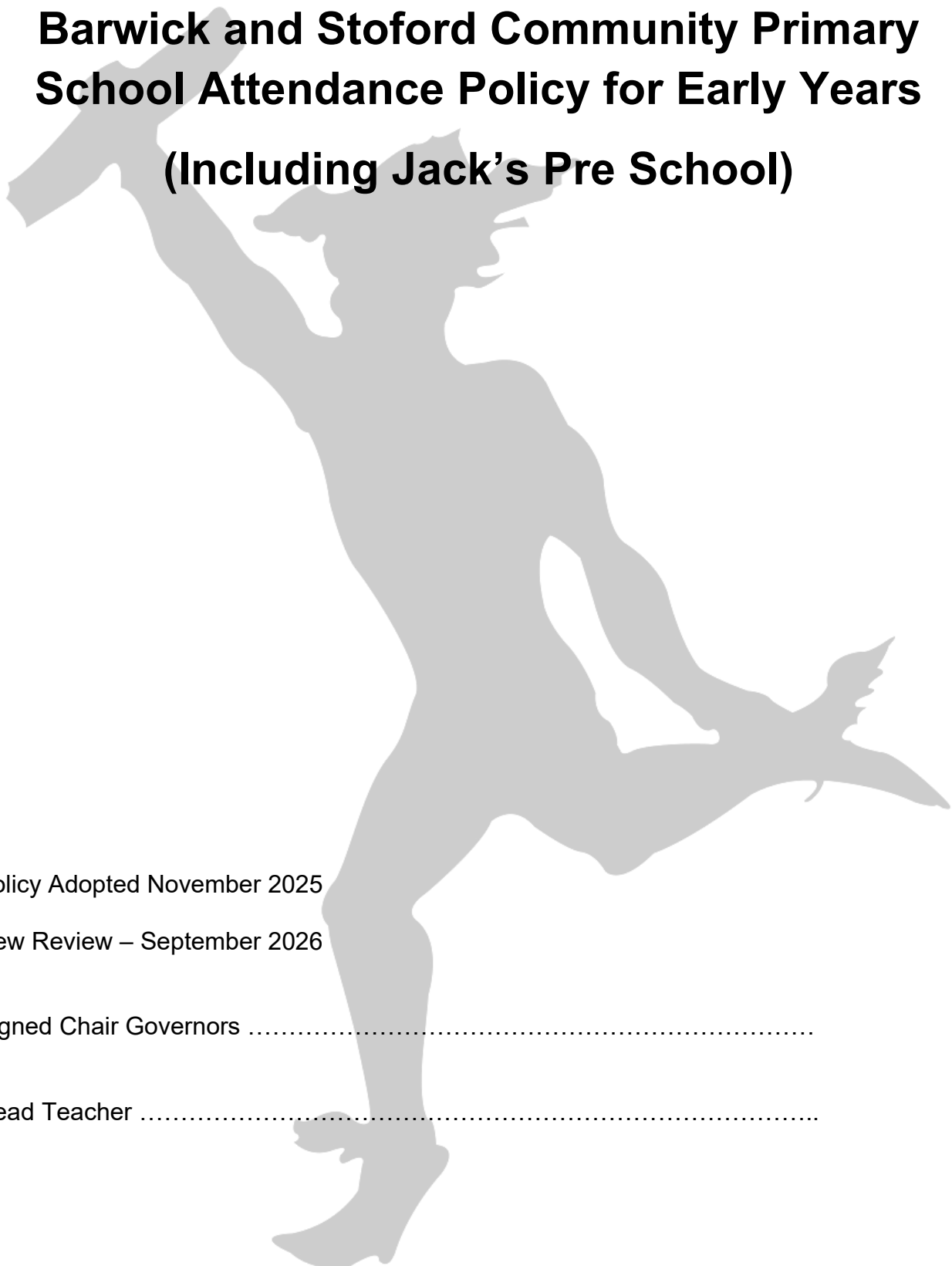


# **Barwick and Stoford Community Primary School Attendance Policy for Early Years (Including Jack's Pre School)**



Policy Adopted November 2025

New Review – September 2026

Signed Chair Governors .....

Head Teacher .....

Although statutory attendance requirements apply from the term after a child turns five, at Barwick and Stoford Community Primary School we recognise the importance of establishing strong attendance habits from the earliest stages of education. Regular attendance in Early Years lays the foundation for future learning, wellbeing, and safeguarding.

### **1. Expectations and Responsibilities**

- Parents and carers are expected to ensure that children attend their Early Years provision regularly and punctually, even if attendance is not yet compulsory.
- Barwick and Stoford Community Primary School will maintain accurate daily attendance records for all children in our provision.
- Absences should be reported by parents/carers on the first day, with a clear reason provided. Unexplained or prolonged absences will be followed up in line with safeguarding procedures.

### **2. Safeguarding and Early Intervention**

- In line with Keeping Children Safe in Education (2025) and the EYFS statutory framework, persistent or unexplained absence in Early Years may be treated as a safeguarding concern.
- The setting will make timely contact with parents and carers and escalate concerns where necessary, including the use of multiple emergency contacts and referrals to external agencies if appropriate.
- Attendance concerns will be addressed through early help processes, with support offered to families to overcome barriers such as routines, transport, or health-related issues.

### **3. Promoting Positive Attendance**

- Barwick and Stoford Community Primary School will work in partnership with parents to promote the benefits of regular attendance from the outset, using induction meetings, newsletters, and parent workshops to reinforce expectations.
- Staff will be trained to recognise the impact of absence in Early Years and to respond with sensitivity and support.

### **4. Policy Alignment**

This aligns with:

- [Working Together to Improve School Attendance \(2024\)](#), which encourages early intervention and partnership with families to build positive attendance habits.
- [Keeping Children Safe in Education \(2025\)](#), which identifies absence as a potential safeguarding indicator.
- [The Early Years Foundation Stage Statutory Framework \(2025\)](#), which requires providers to have clear procedures for managing absence and promoting children's welfare.